

AGENDA FOR
LICENSING HEARING SUB COMMITTEE



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To: All Members of Licensing Hearing Sub Committee

Councillors : G McGill (Chair), J Grimshaw and G Marsden

Dear Member/Colleague

Licensing Hearing Sub Committee

You are invited to attend a meeting of the Licensing Hearing Sub Committee which will be held as follows:-

Date:	Thursday, 2 February 2023
Place:	Virtual meeting via Microsoft Teams
Time:	10.30 am
Briefing Facilities:	If Opposition Members and Co-opted Members require briefing on any particular item on the Agenda, the appropriate Director/Senior Officer originating the related report should be contacted.
Notes:	To view the virtual meeting online, please email m.cunliffe@bury.gov.uk or phone 0161 2535399 who will provide you with a link to view the meeting via MS Teams or telephone you into meeting with the option of audio only.

AGENDA

1 APOLOGIES FOR ABSENCE

2 DECLARATIONS OF INTEREST

Members of the Licensing Hearing Sub Committee are asked to consider whether they have an interest in any matter on the agenda, and, if so, to formally declare that interest.

3 MINUTES OF THE LAST MEETINGS *(Pages 3 - 18)*

The Minutes of the last Licensing Hearing Sub Committee meetings held at 10.30am and 2.00pm on the 15th November 2022 are attached.

4 APPLICATION FOR A PREMISES LICENCE TO BE GRANTED UNDER THE LICENSING ACT 2003 IN RESPECT OF RAVENS BAR, 2A WASH LANE, BURY, BL9 6AS *(Pages 19 - 60)*

Report from the Executive Director (Operations) is attached:-

Minutes of: LICENSING HEARING SUB COMMITTEE

Date of Meeting: 15 November 2022

Present: Councillor G McGill (in the Chair)
Councillors J Grimshaw and G Marsden

Also in attendance: A. Green (Legal)
M. Bridge (Licensing)
M. Cunliffe (Democratic Services)
J Clarke- JMC Licensing Consultants (Applicants Representative)
PC P. Eccleston- Greater Manchester Police (Representor)
I Oldman- Bury Times (Press)

Public Attendance: The Hearing was held virtually and interested members of the public were provided with a link to access the hearing online via Microsoft Teams or could be telephoned into the meeting via audio only. No members of the public were in virtual attendance.

Apologies for Absence: B Thomson- Head of Public Protection, L Jones- Deputy Licensing Officer and Mr F Qasmpwr- Applicant

1 APOLOGIES FOR ABSENCE

Apologies for absence were submitted from B Thomson- Head of Public Protection, L Jones- Deputy Licensing Officer and Mr F Qasmpwr- Applicant

2 DECLARATIONS OF INTEREST

There were no declarations of interest made.

3 MINUTES OF THE LAST MEETINGS

The minutes of the last Licensing Hearing Sub Committee meetings held at 3.30pm on the 14th September 2022 and 1.00pm on the 6th October 2022 were attached to the agenda.

Resolved:- That the minutes of the Licensing Hearing Sub Committees held at 3.30pm on the 14th September 2022 and 1.00pm on the 6th October 2022 be approved as a correct record.

4 APPLICATION FOR A PREMISES LICENCE TO BE GRANTED UNDER THE LICENSING ACT 2003 IN RESPECT OF EXPRESS MINI MARKET, 46 BOLTON STREET, BURY, BL9 0LL

The Licensing Authority received an application for a Premises Licence to be granted under the Licensing Act 2003 in respect of Express Mini Market, 46 Bolton Street, Bury, BL9 0LL. The applicant for the licence and the proposed

Designated Premises Supervisor (DPS), in respect of the above premises, is Mr Faraydn Qasmpwr, 156 Deane Road, Bolton, BL3 5DL.

At the time of the meeting taking place, the applicant did not hold a personal licence under the Licensing Act 2003 but an application had been made to Bolton Council.

The Applicant had complied with all the necessary procedural requirements laid down by the Act.

Representations were received within the appropriate period by the Licensing Authority from a Responsible Authority, namely Greater Manchester Police (GMP) and this was included as appendix 1 in the agenda packs.

Extra information circulated prior to the meeting after publication of the agenda pack included:-

- Supporting evidence from the applicant's representative which included crime data figures and photographs around the store and surrounding area.
- A witness statement provided by PC P. Eccleston of Greater Manchester Police which included incidents in the area around the shop and recent communications which the applicant.
- The proposed conditions that had not been included in the agenda report pack.

The proposed operating schedule showed the following:

- a. Supply of alcohol – For consumption Off the Premises.

Sunday to Thursday	06:00 to 23:00
Friday to Saturday	06:00 to 00:00
- b. Hours open to the Public

Sunday to Thursday	06:00 to 23:00
Friday to Saturday	06:00 to 00:00

The Licensing Unit Manager presented a report that explained that GMP had made representations in relation to the Premises Licence application requesting that the Sub-Committee do not grant the application as submitted.

Ms June Clarke, representing the applicant provided the Sub-Committee with information that the premises would amend the closing time from midnight to 11.00pm on a Friday and Saturday night and accept some of the further conditions provided by GMP if the application was approved.

Ms Clarke described the location of the shop on Bolton Street and its proximity to the town centre and the number of other off licences in the BL9 postcode area. 54 licensed retail premises are classed under this postcode and since 2005 there had been 6 reviews, 12 licences surrendered, 18 have no conditions and 5 have light comprehensive conditions with some unenforceable.

It was reported by Ms Clarke that the premises would adhere to conditions and she provided a summary of these such as cctv, compliance log books, incident recording, age restriction checks, conflict management and the display of required notices.

Ms Clarke said a training kit would be provided for the premises to support conditions of the PSPO (Public Space Protection Order) in Bury town centre. She reported on crime data for the past 3 years which had been researched and had even telephoned public houses in the area for background information of any problems around the premises. Whilst understanding potential concerns, the store had been trading for some months and had not contributed to any problems in the area.

In relation to the extra conditions proposed by GMP, whilst 4 of these were acceptable the 2 conditions which would not be accepted by the applicant were:-

- Marking of alcohol beverage containers prior to being placed on display so that they can be easily identified as being purchased from the store.
- Person under the age of 16 years will only be permitted entry after 8pm if accompanied by an adult.

Ms Clarke reported that 54 shops don't have these conditions imposed on them and many young people under 16 don't carry identification and may wish to buy a loaf of bread for their family after 8pm. She felt that conditions should be evidence based and proportionate.

A comparison was made to other licensed venues close by and that customers could leave those premises later than midnight with open drink vessels as there was no door staff supervision.

Photographs were also provided of back alleys in the local area which displayed trade waste bins and skips to illustrate that there is access to open weapons and the marking of containers for bottles at the store was not required and was labour intensive for staff.

PC Eccleston asked for clarification on how and when the photographs had been taken. It was reported that these had been obtained online by street view and whilst one photo was dated August 2022, another was 4 years old with the rest taken 2 years ago. PC Eccleston suggested that some of these may be out of context if for example it was bin collection day for that area.

PC Eccleston addressed the panel on behalf of the GMP representations and stated that the premises was located on a main route for footfall in and out of the town centre during the night time economy on a Friday and Saturday evening. Within 300 yards there were 15 other licensed bars and clubs and the store fell within the PSPO. A midnight closure would potentially pose problems with drinking on the street, sales to drunk customers and glass products being used as weapons which was a risk to public safety.

The location was close to frequent flash points of disorder in the town centre where many flash points occur and this year there had been 10 recorded incidents. One of these incidents involved an assault with a glass bottle and there was a fear that discarded containers could be used as weapons.

Other concerns raised were that the premises was located near to a residential area of flats and those customers buying a bottle of wine to enjoy at home in the evening would more likely visit the local supermarket rather than venture into the town centre to purchase such products. The worry was that the customer clientele on a Friday and Saturday evening would cause inconsiderate behaviour and could lead to safety concerns for those working in the store. Refusal to sell alcohol due after licensing hours could escalate situations and both Asda and Tesco which are within walking distance employ security staff.

PC Eccleston reported he had visited the store to make communications with the owner and express his concerns and there had been no mention of the earlier closure of 11.00pm.

Ms Clarke asked about the time range of reported incidents around Tiger Bar and the earliest took place at 11.30pm until around 3.30am.

Ms Clarke provided PC Eccleston with information that Tesco had a 24-hour licence along with 4 other shops in the vicinity of the premises and 2 companies in the area can deliver alcohol to your door 24 hours a day.

Ms Clarke also questioned PC Eccleston on the 9.00pm start time of the night time economy and reported that the policy states 11.00pm.

On summing up PC Eccleston felt that closing at 11.00pm on a Friday and Saturday instead of midnight would still pose a risk to public safety and for staff working at the premises. It may also impact on town centre safety schemes such as Best Bar None and the Purple Flag accreditation.

Ms Clarke ended that consideration should be evidenced based and appropriate to the licensing objectives and felt it was unfair to add all the conditions to the premises and felt there were very little problems in Bury town centre.

The Licensing Manager confirmed the working of the PSPO as stated on the Council's website.

The Sub-Committee then duly retired to consider the application.

The Members of the Panel were advised by the Legal Officer as to their duties under Section 4 of the Licensing Act 2003 to at all times consider the promotion of the Licensing Objectives, these being:

- a) the prevention of crime and disorder
- b) public safety
- c) the prevention of public nuisance
- d) the protection of children from harm

The Members were also advised of their duties in carrying out those functions in relation to:

- a) the Council's published Statement of Licensing Policy
- b) the Guidance issued by the Secretary of State as contained in section 182 of the Licensing Act 2003, which was updated in April 2018

In addition, Members were advised to give appropriate weight to the steps that are appropriate to promote the licensing objectives together with relevant representations presented by all parties.

Delegated decision

All of the evidence was considered with care, and it was established that having understood the application and equally noting and understanding all of the representations and assurances made by the applicant's representative and in view of the part-agreement reached between the applicant and the Responsible Authority

(GMP), the Sub-Committee found there were no causes for concern so far as the promotion of the licensing objectives were concerned.

It was therefore agreed, to grant the application for a Premises Licence, subject to adoption of the following 4 out of the 6 extra conditions proposed by GMP in the report which were accepted by the applicant (Appendix 1),

- Notices to be placed inside and in a prominent place at the front of the store advising customers / members of the public not to loiter outside the premises.
- Premises licence holder to ensure the area immediately outside the premises is kept clean and tidy.
- No alcoholic beverages to be displayed in the window of the premises or in close proximity to the front entrance.
- Refrigerated alcoholic beverages to be located next to premises serving counter.

being attached to the Licence together with the matters set out within the Operating Schedule within the application, along with an alteration to reduce the proposed operating schedule as follows:

- | | | |
|----|---|----------------|
| a. | Supply of alcohol – For consumption Off the Premises. | |
| | Sunday to Thursday | 06:00 to 23:00 |
| | Friday to Saturday | 06:00 to 23:00 |
| b. | Hours open to the Public | |
| | Sunday to Thursday | 06:00 to 23:00 |
| | Friday to Saturday | 06:00 to 23:00 |

The Licensing Unit Manager concluded that until the applicant had a personal licence granted, (Subject to application made by the applicant to Bolton Council) they would not be able to sell alcohol.

Operating Schedule Conditions to be applied :-

General

CCTV

- 1.1 The premises are to operate an effective CCTV system which is to be maintained in good working order at all times the premises is open for business.
- 1.2 The recording medium (e.g. disks / tapes / hard drive, etc.) and associated images are to be retained and securely stored for a minimum period of 28 days and are to be made available to the police / authorised officers of the Licensing Authority upon request.
- 1.3 The premises licence holder or designated premises supervisor is to provide the police with the contact details of at least one other member of staff (or other person(s)) who is trained and familiar with the operation of the equipment so that, at the expense of the premises licence holder, they are able to check that the equipment is operating properly and that they are able to provide copies of recorded data upon request and within no more than 12 hours from the time of the request.

- 1.4 The premises licence holder / Designated Premises Supervisor must notify the licensing office or the Police in the event of CCTV breakdown as soon as is reasonably practicable and in any event within 24 hours.
- 1.5 In the case of a breakdown or malfunction the premises licence holder / designated premises supervisor shall make sure that the CCTV is in working order as soon as practicable

The Prevention of Crime and Disorder

2. A written delegation of authority record will be kept at the premises whereby non personal licence holders are authorised to make sales on behalf of a personal licence holder.
3. Staff training shall take place on the Licensing Act and Licensing objectives upon commencement of employment and every six months thereafter, a written record of this training is to be maintained and made available to the police and any authorised officer of the Council for inspection on request.
4. The Designated Premises supervisor / personal licence holder will be available /contactable at all times that alcohol is on sale.
5. An incident book/register shall be maintained to record:
 - i. All incidents of crime and disorder occurring at the premises.
 - ii. Details of occasions when the police are called to the premises.
6. This book/register shall be made available for inspection by a police officer or other authorised officer on request.
7. No alcoholic drink shall be removed from the premises in an unsealed container.
8. Alcohol may only be sold in sealed containers.
9. Alcohol may not be sold to any person who appears to be intoxicated.

The Prevention of Public Nuisance

10. Management and staff are to use their best endeavours to prevent persons loitering outside the premises and to ensure that persons refused entry or ejected are asked to leave the vicinity of the premises.
11. No refuse shall be disposed of or collected from the premises between the hours of 2300 - 0700 where such disposal or collection is likely to cause disturbance to local residents
12. Prominent, clear and legible notices must be displayed at all exits requesting that customers respect the needs of local residents and to leave the premises and area quietly.

The Protection of Children from Harm

13. The premises will operate a "Challenge 25" proof of age policy, and signage to this effect is to be prominently displayed within the premises. Persons who appear to be under the age of 25 must produce for thorough scrutiny by staff, proof of identity/age before being sold/supplied alcohol. Only a passport or photo-card driving licence or a proof of age card bearing the official 'PASS' accreditation hologram should be accepted as proof of age.

14. The premises is to maintain a refusals / incident book to record the details of incidents / descriptions of individuals whenever a member of staff has refused to sell alcohol to a person suspected of being under the age of 18 and record the circumstances of any incident. The book must be made available to the police / authorised officers of the Licensing Authority on request.

Police Conditions

- ~~Marking of alcohol beverage containers prior to being placed on display so that they can be easily identified as being purchased from the store. Not attached by LHSC~~
- Notices to be placed inside and in a prominent place at the front of the store advising customers / members of the public not to loiter outside the premises.
- ~~Person under the age of 16 years will only be permitted entry after 8pm if accompanied by an adult. Not attached by LHSC~~
- Premises license holder to ensure the area immediately outside the premises is kept clean and tidy.
- No alcoholic beverages to be displayed in the window of the premises or in close proximity to the front entrance.
- Refrigerated alcoholic beverages to be located next to premises serving counter.

COUNCILLOR G MCGILL
Chair

(Note: The meeting started at 10.30am and ended at 12.40pm)

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Minutes of: LICENSING HEARING SUB COMMITTEE

Date of Meeting: 15th November 2022, 2.00pm

Present: Councillor S. Walmsley (in the Chair)
Councillors J. Grimshaw and G. Marsden

M. Bridge (Licensing)
M. Cunliffe (Democratic Services)
M. Neatis (Environmental Health- Representor)
A. Green (Legal)

Also in attendance: Ms A Morrison (Applicant)
Councillors T Rafiq and N Boroda
I Oldman- Bury Times (Press)

Public Attendance: The Hearing was held virtually and interested members of the public were provided with a link to access the hearing online via Microsoft Teams or could be telephoned into the meeting via audio only. No members of the public were in virtual attendance.

1 APOLOGIES FOR ABSENCE

Apologies for absence were submitted on behalf of Mr B Thomson- Head of Public Protection, L Jones- Deputy Licensing Officer, Mrs Osbourne and Mrs Creegan.

2 DECLARATIONS OF INTEREST

There were no declarations of interest made although Councillor J Grimshaw stated the application was located within her Councillor ward.

3 APPLICATION FOR A VARIATION TO A PREMISES LICENCE UNDER THE LICENSING ACT 2003 IN RESPECT OF LIFE BABY SCANNING AND GIFTS, 109 PARR LANE, UNSWORTH, BL9 8JN

The Licensing Authority received an application to vary a Premises Licence under section 34 of the Licensing Act 2003 in relation to Life Baby Scanning and Gifts, 109 Parr Lane, Unsworth, BL9 8JN. Four representations have been received which consist of one from Environmental Health in their capacity as a responsible authority and three representations have been received from interested parties.

The applicant for the licence in respect of the above premises is Mumson Limited, Unit 22, Carrioca Business Park, 2 Sawley Road Manchester, M40 8BB, Miss Anna Theresa Morrison is the Designated Premises Supervisor (DPS) at these premises.

The Applicant had complied with all the necessary procedural requirements laid down by the Act.

As part of the statutory process the Responsible Authorities and interested parties are entitled to make representations in relation to the grant of a licence. Where representations are made and not withdrawn Members are required to determine them.

Representations must be relevant to the licensing objectives defined within the Act. The objectives are:-

- the prevention of crime and disorder
- public safety
- prevention of public nuisance and
- protection of children from harm

The Licensing Unit Manager presented the report and explained the application was for the variation of a Premises Licence under Part 3 of the Licensing Act 2003.

The Current operating schedule was as follows:

Supply of alcohol – For consumption Off the Premises.

Monday to Sunday 09.00 to 21.00

Hours open to the Public

Monday to Sunday 09.00 to 21.00

The proposed variation to opening hours were:-

Supply of alcohol – For consumption On/Off the Premises.

Monday to Thursday 09.00 to 22.00

Friday to Sunday 09.00 to 23.45

Christmas Eve 23.00 to 00.30

New Years Eve 23.00 to 02.00

Easter Holidays 23.00 to 00.30

Bank Holiday Weekends 23.00 to 00.30

Performance of Live Music (Indoors)

Friday to Sunday 23.00 to 23.45

Christmas Eve 23.00 to 00.30

New Years Eve 23.00 to 02.00

Easter Holidays 23.00 to 00.30

Bank Holiday Weekends 23.00 to 00.30

Provision of Recorded Music (Indoors)

Friday to Sunday 23.00 to 23.45

Christmas Eve 23.00 to 00.30

New Years Eve 23.00 to 02.00

Easter Holidays 23.00 to 00.30

Bank Holiday Weekends 23.00 to 00.30

Provision of Late night Refreshment

Friday to Sunday 23.00 to 23.45
Christmas Eve 23.00 to 00.30
New Years Eve 23.00 to 02.00
Easter Holidays 23.00 to 00.30
Bank Holiday Weekends 23.00 to 00.30

Hours open to the Public
Monday to Thursday 09.00 to 22.00
Friday to Sunday 09.00 to 23.45
Christmas Eve 23.00 to 00.30
New Years Eve 23.00 to 02.00
Easter Holidays 23.00 to 00.30
Bank Holiday Weekends 23.00 to 00.30

It was noted that the timings on this licence predate the implementation of the Live Music Act 2012 which now permits licensed premises to have regulated entertainment (Live Music and Recorded Music) Monday to Sunday between 8.00 until 23.00, up to a maximum of 500 people.

The Environmental Health department at Bury Council had made representations in their capacity as a Responsible Authority. They had requested conditions contained at Appendix 1 in the agenda pack.

Three relevant representations have been received from interested parties against this application and these were included in Appendix 2 of the agenda packs. It was stated that representations on car parking was not a consideration of this Sub-Committee.

The Council's legal representative also highlighted that Councillors Rafiq and Boroda had not submitted any representations in their own right and were both in attendance at the meeting as observers in their capacity as ward Councillors only.

Extra information circulated prior to the meeting after publication of the agenda pack included:-

- A response to objections from the applicant.

The applicant Ms Anna Morrison explained the nature of the variation as they sold champagne and alcoholic gift packages but as there had been some issues at the premises due to flooding, they had chosen a different business model. She understood the responsibility of a licence upon herself and staff which included music levels being played so people could hold conversations at the premises and this would help any tenant living in the flat above the premises, which was now occupied. She was happy to negotiate on potential issues and would not cause a nuisance.

Michael Neatis had submitted a representation from the Environmental Health Service specifically about noise levels and the impact on the residential property above the premises. Live music and late hours could lead to potential noise complaints in the future.

Ms Morrison provided information that a survey had been conducted on the property and the joists were made of concrete and solid block within the walls. Wall panelling would be fitted along with a suspended ceiling installed, incorporating wool insulation rather than compressed products as this helps with noise reductions. Any issues with music levels would be dealt with and speakers would be moved from ceiling height to a lower level to help minimise this impact.

The Licensing Unit Manager stated that the 3 representors were not present at the meeting.

Ms Morrison stated in summing up that she would manage the business in a correct manner and keep music to a reasonable level and provided an example of single musicians performing such as a violinist rather than bands. As the licensee, I will ensure that when the premises is open and licensable activity are taking place, that there are sufficient competent staff on shift at all times for the purpose of fulfilling all the licensing objectives and any conditions set on the license. A list of all staff nominated to sell alcohol will be listed in the bar file. As Licensee I shall ensure that all staff will undertake training in relation to their responsibilities to the sale of alcohol. This will include the individual's responsibilities, to verify proof of age. Records will be kept of training given to staff and will be updated at regular intervals. The licensing objectives will be displayed within the staff area and in the bar file. All staff will be aware of where the bar file is kept and of information to be recorded in the bar file. For example a refusal record, incident record form.

The Sub-Committee then duly retired to consider the application.

The Members of the Panel were advised by the Legal Officer as to their duties under Section 4 of the Licensing Act 2003 to at all times consider the promotion of the Licensing Objectives, these being:

- a) the prevention of crime and disorder
- b) public safety
- c) the prevention of public nuisance
- d) the protection of children from harm

The Members were also advised of their duties in carrying out those functions in relation to:

- a) the Council's published Statement of Licensing Policy
- b) the Guidance issued by the Secretary of State as contained in section 182 of the Licensing Act 2003, which was updated in April 2018

In addition, Members were advised to give appropriate weight to the steps that are appropriate to promote the licensing objectives together with relevant representations presented by all parties.

Delegated decision

All of the evidence was considered with care, and it was established that having understood the application and equally noting and understanding the representations, the Sub-Committee found there was cause for concern so far as the promotion of the licensing objective of prevention of public nuisance was concerned. The Sub-Committee did take into account the residential accommodation above and near the premises and the impact of music levels late in the evening, this caused concern over the licensing objective of prevention of public nuisance. In order to promote the licensing objective it was felt appropriate to grant the application but vary certain of the conditions as detailed below

It was therefore agreed unanimously, to grant the application subject to conditions provided by the applicant being adopted, the element involving the provision of 'Late night refreshment' from 23.00 being refused and the variation of the premises licence to the following hours:-

Supply of alcohol – For consumption On/Off the Premises.

Monday to Thursday 09.00 to 22.00
Friday to Sunday 09.00 to 23.45
Christmas Eve 23.00 to 00.30
New Years Eve 23.00 to 02.00
Easter Holidays 23.00 to 00.30
Bank Holiday Weekends 23.00 to 00.30

Performance of Live Music (Indoors)

Friday to Sunday 23.00 to 23.45
Christmas Eve 23.00 to 00.30
New Years Eve 23.00 to 02.00
Easter Holidays 23.00 to 00.30
Bank Holiday Weekends 23.00 to 00.30

Provision of Recorded Music (Indoors)

Friday to Sunday 23.00 to 23.45
Christmas Eve 23.00 to 00.30
New Years Eve 23.00 to 02.00
Easter Holidays 23.00 to 00.30
Bank Holiday Weekends 23.00 to 00.30

Hours open to the Public

Monday to Thursday 09.00 to 22.00
Friday to Sunday 09.00 to 23.45
Christmas Eve 23.00 to 00.30
New Years Eve 23.00 to 02.00
Easter Holidays 23.00 to 00.30
Bank Holiday Weekends 23.00 to 00.30

General

The Prevention of Crime and Disorder

- Any incidents that may occur of a criminal nature on the premises they will be recorded details taken where possible and reported to the Police.
- Recorded CCTV coverage will be maintained and recorded at the premises.
- Signage will be displayed in the customer areas to advise that CCTV is in operation.
- The CCTV system will have cameras placed to observe the entrance and exit doors both inside and outside.
- Cameras on the entrance will be able to capture full frame shots of the heads and shoulders of all people entering the premises.
- There will be cameras placed over the till areas and overlooking floor areas to give an overview of the premises.
- By having cameras in the above areas we should be capable of visually confirming the nature any crimes committed.
- All camera footage will provide a linked record of the date, time and place of any image.
- The footage will provide good quality images during opening times and operate under different light levels within and outside the premises.
- The recording device will be located in a secure locked area. There will be a monitor within the secure area to review images and recorded pictures.
- All managers will have access to the CCTV and have the knowledge on how to download footage if required.
- All our digital CCTV images will be stored for 28 days.
- If the Police ever need access to any CCTV footage, this will be available to them within a reasonable time frame.
- An incident log will be kept within the bar file to record details of any incidents that may of taken place.

Public Safety

- A risk assessment policy will be available in relation to the premises.
- Signage where necessary within the premises will be displayed to make customers aware of any safety precautions they may need to be aware of.
- CCTV will be in operation.

- Management will carry out safety checks where and when needed on a weekly, monthly or annual basis. To ensure we keep up to date with health & safety policy & risk assessments.
- Employers & public liability insurance will be in place.
- There will be sufficient lighting internally and externally to keep the staff and the public safe.
- Regular fire checks, servicing of fire detection and extinguishing equipment are in place.
- All staff are aware of where fire extinguishing equipment is kept and how to use it.
- Emergency procedures that staff need to be aware of are in place and displayed within the premises.
- A risk assessment policy will be available in relation to the premises.
- Signage where necessary within the premises will be displayed to make customers aware of any safety precautions they may need to be aware of.
- CCTV will be in operation.
- Management will carry out safety checks where and when needed on a weekly, monthly or annual basis. To ensure we keep up to date with health & safety policy & risk assessments.
- Employers & public liability insurance will be in place.
- There will be sufficient lighting internally and externally to keep the staff and the public safe.
- Regular fire checks, servicing of fire detection and extinguishing equipment are in place.
- All staff are aware of where fire extinguishing equipment is kept and how to use it.
- Emergency procedures that staff need to be aware of are in place and displayed within the premises.
- All staff will be aware of designated meeting place in case of an emergency.

The Prevention of Public Nuisance

- Signage will be displayed at the exit of the premises asking customers to leave quietly and to be respectful of residents within the area.
- Any person who refuses to leave the area, or is identified as causing anti-social behaviour, will be subject to a ban from the premises. A record of

banned individuals will be recorded within the bar file and all staff made aware of any persons who are currently banned, so that any future entry would be refused.

- Any regulated music will be monitored from inside and outside the building to ensure it is kept within acceptable levels.

The Protection of children from Harm

- The premises operates a Challenge 25 policy. Any person attempting to buy alcohol who appears to be under 25 years will be asked for photographic ID to prove their age.
- Acceptable ID includes passport, driving license or proof of age cards which include a photograph.
- Suitable and sufficient signage advertising the “Challenge 25” policy is displayed in prominent locations within the premises.
- Staff will be trained in relation to proof of age and this will be recorded within the bar file.
- A refusal record will be recorded within the bar file.
- CCTV will be in operation.

COUNCILLOR S WALMSLEY
Chair

(Note: The meeting started at 2.00pm and ended at 3.38pm)



Classification	Item No.
Open	

Meeting:	Licensing Hearings Sub-Committee
Meeting date:	2 February 2023
Title of report:	Application for a Premises Licence to be granted under the Licensing Act 2003 in respect of Ravens Bar, 2a Wash Lane, Bury, BL9 6AS
Report by:	Executive Director (Operations)
Decision Type:	Council
Ward(s) to which report relates	East

Executive Summary:

This report relates to an application for a Premises Licence to be granted under the Licensing Act 2003 in respect of Ravens Bar, 2a Wash Lane, Bury, BL9 6AS.

Recommendation

Options & recommended option

- To grant the application in the terms requested
- To grant the application subject to conditions
- To amend or modify existing or proposed conditions
- To refuse the application

Key considerations

This is a Council Function that is delegated to the Licensing and Safety Panel by the Council's Constitution.

Community impact / Contribution to the Bury 2030 Strategy

Not applicable

Equality Impact and considerations:

A GM-wide Equality Impact Assessment has been undertaken and a copy is available on request.

Under section 149 of the Equality Act 2010, the 'general duty' on public authorities is set out as follows:

A public authority must, in the exercise of its functions, have due regard to the need to -

- (a) eliminate discrimination, harassment, victimisation and any other conduct that is prohibited by or under this Act;*
- (b) advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it;*
- (c) foster good relations between persons who share a relevant protected characteristic and persons who do not share it.*

The public sector equality duty requires us to consider how we can positively contribute to the advancement of equality and good relations, and demonstrate that we are paying 'due regard' in our decision making in the design of policies and in the delivery of services.

The Licensing Service have considered the Equality Act 2010 and due to each application being dealt with on its own merits there is no positive or negative on any of the protected characteristics

Assessment of Risk:

The following risks apply to the decision:

Risk / opportunity	Mitigation
Not applicable	

Consultation:

Not applicable

Legal Implications:

Under the legislation the Council is required to determine representations. The report is in accordance with the appropriate legislation.

Financial Implications:

There are no specific issues from the report other than potential costs/risks associated with legal appeals

Report Author and Contact Details:

M Bridge
Licensing Unit Manager
3 Knowsley Place
Duke Street
Bury
BL9 0EJ Tel: 0161 253 5209 Email: m.bridge@bury.gov.uk

Please include a glossary of terms, abbreviations and acronyms used in this report.

Term	Meaning
DPS	Designated Premises Supervisor

Background papers:

Application form
Representation received
Plan

1.0 BACKGROUND

- 1.1 The Licensing Act 2003 and the Licensing Act 2003 (Hearings) Regulations are the relevant legislation.
- 1.2 The Panel will make a decision on the day of the hearing and the parties will be notified subsequently of the decision and the reasons for it by letter from the Licensing Office.

2.0 INTRODUCTION

- 2.1 The applicant for the licence and the proposed Designated Premises Supervisor (DPS), in respect of the above premises, is Mr Paul Clark, 29 Sanderson Street, Bury, BL9 6BP.
- 2.2 The applicant has complied with all the necessary procedural requirements laid down by the Act.
- 2.3 As part of the statutory process the Responsible Authorities and interested parties are entitled to make representations in relation to the grant of a licence. Where representations are made and not withdrawn Members are required to determine them.
- 2.4 Representations must be relevant to the licensing objectives defined within the Act. The objectives are:-

- the prevention of crime and disorder
- public safety
- prevention of public nuisance and
- protection of children from harm

3.0 THE APPLICATION

3.1 The application is for the grant of a Premises Licence under Part 3 of the Licensing Act 2003:

The operating schedule shows the following:

a. Recorded music - Indoors

Monday to Thursday	23.00 to 01.00
Friday to Saturday	23.00 to 03.00
Sunday	23.00 to 01.00
New Years Eve	23.00 to 03.00

b. Supply of alcohol – For consumption On the Premises.

Monday to Thursday	12.00 to 01.00
Friday to Saturday	12.00 to 03.00
Sunday	12.00 to 01.00
New Years Eve	12.00 to 03.00

c. Hours open to the Public

Monday to Thursday	12.00 to 01:30
Friday to Saturday	12.00 to 03.30
Sunday	12.00 to 01.30
New Years Eve	12.00 to 03.30

The conditions contained in the operating schedule submitted by the applicant are contained at Appendix 1.

4.0 REPRESENTATIONS FROM A RESPONSIBLE AUTHORITY

4.1 Environmental Health have submitted a representation in their capacity as a Responsible Authority. The representation is contained at Appendix 2.

4.2 Greater Manchester Police have also submitted a representation in their capacity as a Responsible Authority. The representation is contained at Appendix 3. The Licensing Service are aware that discussions have taken place between the applicant's representative and Greater Manchester Police, and they have agreed elements of the representation but not all. This will require submissions from both parties at the hearing today.

5.0 REPRESENTATIONS FROM AN INTERESTED PARTY

5.1 One relevant representation, from an interested party has been made against this application. A summary of this is detailed below:-

- Noise from music

- Parking
- Busy road
- Potential for Crime and Disorder
- Rubbish

5.2 The representation is attached at Appendix 4.

6.0 OBSERVATIONS

6.1 After hearing the representations made and the evidence presented, Members are obliged to determine the application with a view to promoting the licensing objectives and having regard to the Authority's Licensing Policy and National Guidance.

7.0 THE SECRETARY OF STATES GUIDANCE TO THE LICENSING ACT 2003

7.1 The Secretary of State's Guidance to the Licensing Act 2003 is provided to licensing authorities in relation to the carrying out of their functions under the 2003 Act. It also provides information to magistrates' courts hearing appeals against licensing decisions and has been made widely available for the benefit of those who run licensed premises, their legal advisers and the general public. It is a key medium for promoting best practice, ensuring consistent application of licensing powers across England and Wales and for promoting fairness, equal treatment and proportionality.

7.2 Section 4 of the 2003 Act provides that, in carrying out its functions, a licensing authority must 'have regard to' guidance issued by the Secretary of State under section 182. The Guidance is therefore binding on all licensing authorities to that extent. However, the Guidance cannot anticipate every possible scenario or set of circumstances that may arise and, as long as licensing authorities have properly understood this Guidance, they may depart from it if they have good reason to do so and can provide full reasons.

7.3 Departure from the Guidance could give rise to an appeal or judicial review, and the reasons given will then be a key consideration for the courts when considering the lawfulness and merits of any decision taken.

8.0 CONCLUSION

8.1 A licensing authority must carry out its functions under this Act ("licensing functions") with a view to promoting the licensing objectives:

- the prevention of crime and disorder
- public safety;
- the prevention of public nuisance; and
- the protection of children from harm.

8.2 In reaching the decision, regard must be had to relevant provisions of the national guidance and the Council's licensing policy statement.

8.3 The Sub-Committee must consider what steps are appropriate for the promotion of the licensing objectives.

8.4 In making its decision with regard to this variation hearing, the steps the

Sub-Committee can take are:

- To grant the application in the terms requested
- To grant the application subject to conditions
- To amend or modify existing or proposed conditions
- To refuse the application

- 8.5 All licensing determinations should be considered on the individual merits of the application.
- 8.6 The Sub-Committee's determination should be evidence-based, justified as being appropriate for the promotion of the licensing objectives and proportionate to what it is intended to achieve. Findings on any issues of fact should be on the balance of probability.
- 8.7 It is important that a licensing authority should give comprehensive reasons for its decisions in anticipation of any appeals. Failure to give adequate reasons could itself give rise to grounds for an appeal.
- 8.8 The Sub-Committee is asked to determine what steps, as set out in 8.4 above, are appropriate for the promotion of the licensing objectives.

The Prevention of Crime and Disorder

The premises shall install and maintain a comprehensive digital colour CCTV system. All public areas of the licensed premises, including all public entry and exit points. The CCTV cameras shall continually record whilst the premises are open to the public and recording shall be kept available and unedited for a minimum of 28 days with the date and time stamping. A staff member who is conversant with the operation of the CCTV system shall be present on the premises at all times when they are open to the public and must be able to produce / download / burn CCTV images upon request by a police officer or an authorised officer of the licensing authority. Any footage must be in a format so it can be played back on a standard personal computer or standard DVD player. Where the recording is on a removable medium (i.e. compact disc, flash card etc.), a secure storage system to store those recording mediums shall be provided.

An incident log (which may be electronically recorded) shall be kept at the premises for at least six months, and made available on request to the Police or an authorised officer of the licensing authority, which will record the following incidents including pertinent details:

- (a) all crimes reported to the venue, or by the venue to the Police
- (b) all ejections of patrons
- (c) any incidents of disorder
- (d) any faults in the CCTV system
- (e) any visit by a relevant authority or emergency service

The Designated Premises Supervisor shall ensure that a written notice of authority is kept at the premises for all staff who sell alcohol. The notice shall be made available for inspection upon request of the police or an authorised officer of the licensing authority and all staff selling alcohol must be in possession of formal identification to enable to verify their identity against the notice. Sia registered door staff at a rate of 1-50 will be on duty from 22.00 until the terminal hour each day.

Public Safety

The premise has smoke detectors and fire extinguishers

Prevention of Public Nuisance

Notices will be displayed requesting customers to leave quietly and respect the neighbours.

The outdoor seating area will not be used after 22.00.

I understand that a person's excessive alcohol consumption may have a detrimental effect residents in the immediate neighbourhood. As such, notices will be displayed informing customers it is illegal for my staff to sell alcohol to intoxicated people or for anyone to buy alcohol by proxy for those persons we consider to be intoxicated. Staff will be trained in refusal of the sale of alcohol to intoxicated customers. A record will be kept on the premises of all instances where the sale has been refused due to intoxication.

Protection of Children from Harm

All staff will be trained in Challenge 25 and sign to say they understand their role. Legal notices will be displayed to warn minors ID checks are used at all times.

A record of all incidents will be kept on site for inspection. Staff will undergo refresher training at 6 monthly intervals.

Bury Metropolitan Borough Council

The Licensing Act 2003

Responsible Authority Representation Form

<i>Section 1 - Application Details</i>	
<p>We object to the following Application: PR42550 Ravens Bar, 2A Wash Lane, Bury BL9 6AS</p>	
<p>Type of application. Premises licence</p>	
<p>Temporary Event Notice</p>	
<p>Application Number (if known): PR42250</p>	

<i>Section 2 – Responsible Authority’s Details</i>	
<p>Responsible Authority’s Details:</p> <p>Please tick appropriate box:</p>	
<input type="checkbox"/>	Police
<input type="checkbox"/>	Fire Authority
<input type="checkbox"/>	Planning Authority
<input type="checkbox"/>	Health and Safety
<input checked="" type="checkbox"/>	Environmental Health Service
<input type="checkbox"/>	Child Protection
<input type="checkbox"/>	Weights and Measures
<input type="checkbox"/>	Licensing Authority

	Immigration	
	Public Health Department	
Full name:	Rob Hall	
Job Title:	Unit Manager commercial premises team	
Tele number:	0161 253 5526	
Email:	r.a.hall@bury.gov.uk	
Address:	Bury council, 3 Knowsley Place, Duke Street, Bury	

Section 3 – Representations

<input checked="" type="checkbox"/>	We object to the application being granted at all
<input type="checkbox"/>	We object to the application being granted in its current form*
<p>*If you choose this option remember to tell us in section 3B what changes you would like to see.</p>	

You need to complete the boxes below as fully as possible. If you do not then the Licensing Sub-Committee may not understand why you have made a representation (objection).

Please attach supporting documents/further pages as necessary. Please number all extra pages and add the applicant's name and your name to each page.

Section 3A – The Objectives

To prevent crime and disorder	Please state your reasons:
-------------------------------	----------------------------

Public safety	Please state your reasons:
To prevent public nuisance	<p>Please state your reasons:</p> <p>The proposed business is at the end of a row of terraced properties. The property next door is a business, however on the first floor along the row of terraced properties is living accommodation. Environmental Health is concerned that noise from the proposed business would have a detrimental effect on the residents in these properties. The potential from noise could be from within the business, talking, music the general use of a public house serving alcohol. Then there is the potential from noise from customers leaving the public house and congregating outside and potentially waiting for taxis. No planning application has been submitted whereby Environmental Health could have required a noise survey to be carried out to establish if there is the potential for a noise nuisance for the local residents.</p> <p>If the application is granted then the business must comply with the licensing policy, appendix 7, management of potential noise nuisance:</p> <p>One of the greatest irritations to residents trying to sleep is the sound of music escaping from licensed premises. Particularly at night when it is generally quieter noise will be amplified and provide more disturbance for residents. Clearly a responsible applicant will wish to further the licensing objective of preventing public nuisance by introducing adequate control measures.</p> <p>In relation to noise from within the building the Authority will expect the applicant to have considered the likelihood of any sound leakage from the premises. This noise could relate not only to music but also to equipment or patrons. If there appears to be a potential for sound leakage the applicant will be able to address this in practical ways such as:</p>

- Keeping doors and windows closed and providing adequate mechanical ventilation
- Reducing sound levels and installing a sound-limiting device to prevent sound exceeding the appropriate level
- Installing soundproofing measures to contain sound and vibration
- Music and associated other noise sources (e.g. DJs and amplified voices) shall not be generally audible inside noise sensitive property at any time. The DPS or a member of staff is to carry out noise level checks of the surrounding outside area whenever entertainment is being provided taking action to reduce noise levels where there is a potential for nuisance to be caused.

Excessive noise and/or disorder will require more rigorous action. It is important that queues formed later in the evening are supervised to keep noise to a minimum. In terms of patrons leaving the premises, particularly late at night or early in the morning, the Authority will expect the applicant to have included in the Operating Schedule practical step to minimise problems, such as the examples given below, although there will be few premises that need to address all these:

- Erecting prominent notices at the exits to premises asking customers to leave quietly and not to slam car doors
- At appropriate times using the PA system to make announcements to the same effect
- Instructing door staff to ask customers leaving the premises to leave the area quietly
- Reducing the volume of music towards the end of the evening and where appropriate playing quieter, more soothing music as the evening winds down
- Availability of licensed Hackney Carriage and Private Hire Vehicles to take patrons from the premises
- In appropriate cases door supervisors or a manager patrolling nearby streets to assess for themselves whether there is a problem and how best to deal with it
- Banning from the premises people who regularly leave in a noisy fashion
- Increasing outside lighting levels, where practicable without causing further nuisance
- Where there is a private forecourt, preventing patrons from using it for eating and drinking etc after a specified time, or ensuring it is vacated 30 minutes before the terminal hour
- Ensuring that customers are not permitted to take open bottles or glasses of alcohol out of the premises
- Taking appropriate steps where necessary to deal with noxious smells and light pollution
- Licensing objectives

The protection of children from harm	<i>Please state your reasons:</i>
Section 3B – Suggestions/Further information	

A handwritten signature in black ink, appearing to be 'R. J. P.' or similar, written in a cursive style.

Signed

dated 19/12/202

N.B if you do make a representation you will be expected to attend the Licensing Sub-Committee hearing and any subsequent appeal proceedings.

Appendix 3

Dear Licensing Authority, please accept this email as a formal representation to the current application for premises licence at Ravens Bar, 2A Wash Lane, Bury, BL9 6AS.

Greater Manchester police believe that the premises licence being granted as per the current application is likely to undermine the licensing objectives of:-

- The Prevention of Crime and Disorder
- The Protection of children from Harm

The prevention of crime and disorder.

The applicant has indicated that the premises will utilise SIA door supervisors at a ratio of 1:50 from 10pm until close.

The premises are situated on the outskirts of Bury town centre and the use of a single member of door staff is likely to leave the individual isolated and at risk in the event that they are required to intervene in any public order situations or make a lawful ejection from the premises.

The premises have failed to indicate how they would increase the number of door staff in the event of its capacity exceeding 50.

Greater Manchester Police have contacted the applicant's licensing consultant and outlined concerns, however no decisions have been fed back to GMP in relation to this matter.

GMP would consider appropriate the following condition;

The premises will employ 2x SIA door supervisors from 10pm until premises close each Friday and Saturday and from 8pm until close each Sunday of a bank holiday weekend.

The DPS/Licensee will conduct a dynamic risk assessment for any other key dates throughout the year such as the last Friday before Christmas day and, New Year's Eve and will employ door staff as required.

A minimum of 2 x door staff will be employed at any one time.

The Protection of Children from Harm

The current application indicates that the premises will adhere to a challenge 25 age verification policy, however has not indicated which forms of ID will be acceptable.

GMP would consider the following condition appropriate;

The premises will adopt a challenge 25 age verification policy. Any patrons appearing to be under the of 25 will be required to produce proof that they are aged 18 or over.

The only acceptable forms of ID will be

- Passport
- UK driving licence
- Any photographic ID bearing the holographic PASS logo

Any patrons unable to produce age verification on request will be refused service.

No persons under the age of 18 will be permitted in the premises unless accompanied by an adult responsible for the child's welfare.

No persons under the age of 18 will be permitted on the premises after 8pm.

Kind Regards

PC 15913 Pete Eccleston

Bury District Licensing Officer

Bury Prevention Hub

Bury Police Station

Dunster Road,

Bury, BL9 ORD

Office: 0161 856 2256

Mob: 07774219071

Email: peter.eccleston@gmp.police.uk

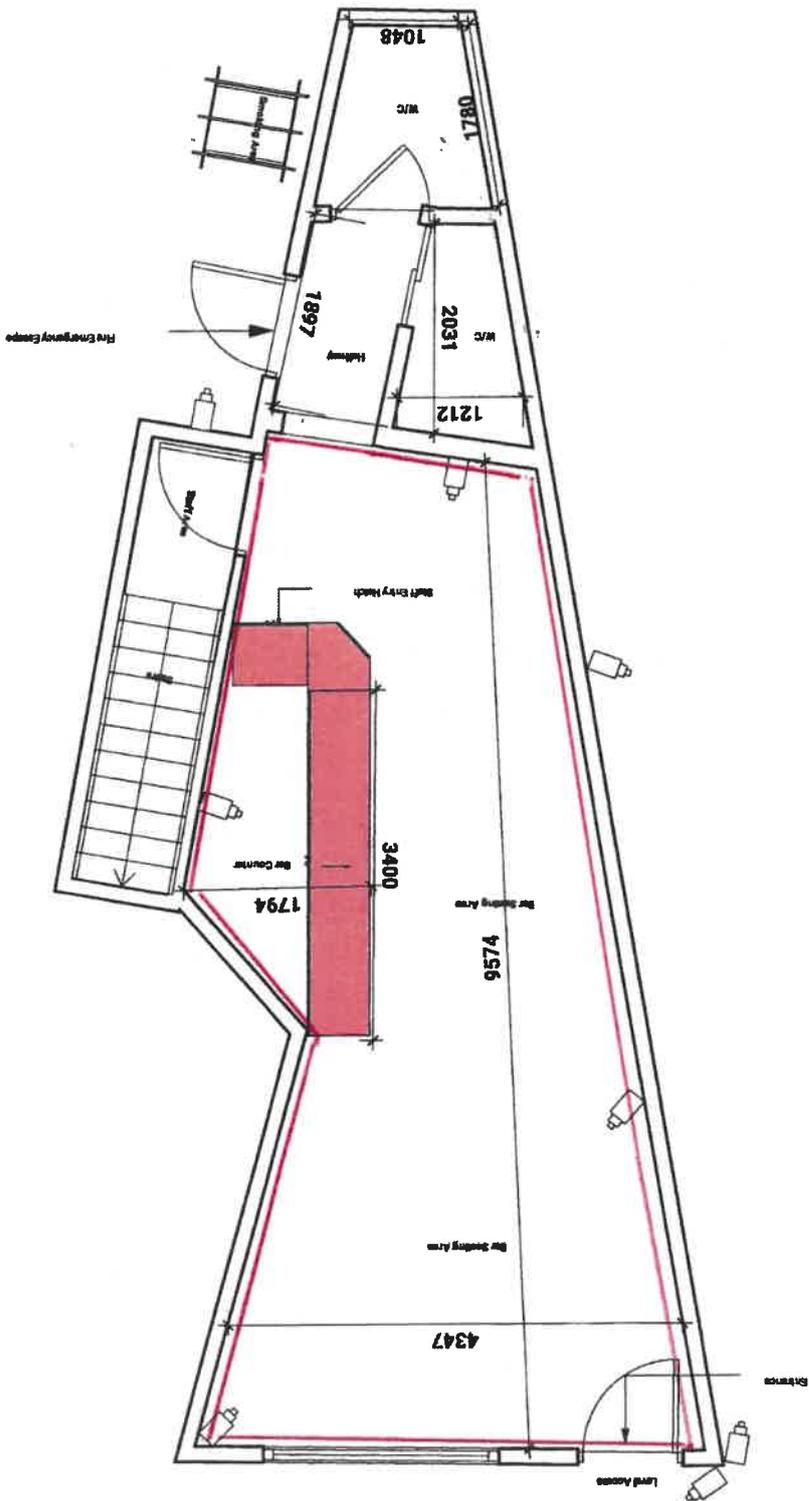
Email: burypreventionhub@gmp.police.uk

Follow us on Twitter @GMPBuryNorth

> From: XXXXX
> Sent: 02 January 2023 11:57
> To: Licensing <Licensing@bury.gov.uk>
> Subject: 2a Wash lane Bury
>
> I would like to voice an objection to the application for a premise licence at 2a Wash lane Bury. There is already a public house on the opposite corner of an extremely busy cross road. The parking around here is already horrendous for people that actually live on this row of houses, we already have to put up drug dealers, drunks , rats and rubbish everywhere! The noise from music blaring out til 3am will be too much on top of all that. There are enough bars and night clubs and takeaways in Bury without adding yet another one. Shops and businesses are closing rapidly, the town needs good shops encouraging back to the town, not more bars . XXXXXX

Address
2a Wash Lane
Bury
BL9 6AS

Proposed Floor Plan



This page is intentionally left blank



Bury
Application for a premises licence
Licensing Act 2003

For help contact
licensing@bury.gov.uk
 Telephone: 0161 253 5208

* required information

Section 1 of 21

You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference

Not Currently In Use

This is the unique reference for this application generated by the system.

Your reference

You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant?

Yes No

Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

Applicant Details

* First name

Paul

* Family name

Clark

* E-mail

geoffdixon@manchesterlicensetraining.co.uk

Main telephone number

07951462312

Include country code.

Other telephone number

Indicate here if the applicant would prefer not to be contacted by telephone

Is the applicant:

- Applying as a business or organisation, including as a sole trader
 Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means the applicant is applying so the applicant can be employed, or for some other personal reason, such as following a hobby.

Continued from previous page...

Address

* Building number or name

* Street

District

* City or town

County or administrative area

* Postcode

* Country

Agent Details

* First name

* Family name

* E-mail

Main telephone number

Other telephone number

Include country code.

Indicate here if you would prefer not to be contacted by telephone

Are you:

- An agent that is a business or organisation, including a sole trader
- A private individual acting as an agent

A sole trader is a business owned by one person without any special legal structure.

Agent Business

Is your business registered in the UK with Companies House? Yes No

Is your business registered outside the UK? Yes No

Note: completing the Applicant Business section is optional in this form.

Business name

VAT number

Legal status

Your position in the business

Home country

If your business is registered, use its registered name.

Put "none" if you are not registered for VAT.

The country where the headquarters of your business is located.

*Continued from previous page...***Agent Business Address**

If you have one, this should be your official address - that is an address required of you by law for receiving communications.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Section 2 of 21**PREMISES DETAILS**

I/we, as named in section 1, apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in section 2 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003.

Premises Address

Are you able to provide a postal address, OS map reference or description of the premises?

Address OS map reference Description

Postal Address Of Premises

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Further Details

Telephone number

Non-domestic rateable value of premises (£)

Section 3 of 21**APPLICATION DETAILS**

In what capacity are you applying for the premises licence?

- An individual or individuals
- A limited company / limited liability partnership
- A partnership (other than limited liability)
- An unincorporated association
- Other (for example a statutory corporation)
- A recognised club
- A charity
- The proprietor of an educational establishment
- A health service body
- A person who is registered under part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales
- A person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 in respect of the carrying on of a regulated activity (within the meaning of that Part) in an independent hospital in England
- The chief officer of police of a police force in England and Wales

Confirm The Following

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities
- I am making the application pursuant to a statutory function
- I am making the application pursuant to a function discharged by virtue of Her Majesty's prerogative

Section 4 of 21**INDIVIDUAL APPLICANT DETAILS****Applicant Name**

Is the name the same as (or similar to) the details given in section one?

- Yes No

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

First name

Paul

Family name

Clark

Is the applicant 18 years of age or older?

- Yes No

Continued from previous page...

Current Residential Address

Is the address the same as (or similar to) the address given in section one?

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

Yes No

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Applicant Contact Details

Are the contact details the same as (or similar to) those given in section one?

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

Yes No

E-mail

Telephone number

Other telephone number

* Date of birth / /
dd mm yyyy

* Nationality

Right to work share code

Documents that demonstrate entitlement to work in the UK
Right to work share code if not submitting scanned documents

Section 5 of 21

OPERATING SCHEDULE

When do you want the premises licence to start? / /
dd mm yyyy

If you wish the licence to be valid only for a limited period, when do you want it to end / /
dd mm yyyy

Provide a general description of the premises

Continued from previous page...

For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies you must include a description of where the place will be and its proximity to the premises.

The premise is the ground floor of an end of row property situated in a commercial area just off Bury town centre

If 5,000 or more people are expected to attend the premises at any one time, state the number expected to attend

Section 6 of 21**PROVISION OF PLAYS**

[See guidance on regulated entertainment](#)

Will you be providing plays?

- Yes No

Section 7 of 21**PROVISION OF FILMS**

[See guidance on regulated entertainment](#)

Will you be providing films?

- Yes No

Section 8 of 21**PROVISION OF INDOOR SPORTING EVENTS**

[See guidance on regulated entertainment](#)

Will you be providing indoor sporting events?

- Yes No

Section 9 of 21**PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS**

[See guidance on regulated entertainment](#)

Will you be providing boxing or wrestling entertainments?

- Yes No

Section 10 of 21**PROVISION OF LIVE MUSIC**

[See guidance on regulated entertainment](#)

Will you be providing live music?

- Yes No

Section 11 of 21**PROVISION OF RECORDED MUSIC**

[See guidance on regulated entertainment](#)

Continued from previous page...

Will you be providing recorded music?

Yes No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

Will the playing of recorded music take place indoors or outdoors or both?

Indoors Outdoors Both

Where taking place in a building or other
structure tick as appropriate. Indoors may
include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

music will be amplified

State any seasonal variations for playing recorded music

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Continued from previous page...

Non-standard timings. Where the premises will be used for the playing of recorded music at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

On New Years Eve the terminal hour will be 03.00 on New Years day.

Section 12 of 21

PROVISION OF PERFORMANCES OF DANCE

[See guidance on regulated entertainment](#)

Will you be providing performances of dance?

- Yes No

Section 13 of 21

PROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF DANCE

[See guidance on regulated entertainment](#)

Will you be providing anything similar to live music, recorded music or performances of dance?

- Yes No

Section 14 of 21

LATE NIGHT REFRESHMENT

Will you be providing late night refreshment?

- Yes No

Section 15 of 21

SUPPLY OF ALCOHOL

Will you be selling or supplying alcohol?

- Yes No

Standard Days And Timings

MONDAY

Start

End

Start

End

TUESDAY

Start

End

Start

End

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

Continued from previous page...

WEDNESDAY

Start	<input type="text" value="12:00"/>	End	<input type="text" value="01:00"/>
Start	<input type="text"/>	End	<input type="text"/>

THURSDAY

Start	<input type="text" value="12:00"/>	End	<input type="text" value="01:00"/>
Start	<input type="text"/>	End	<input type="text"/>

FRIDAY

Start	<input type="text" value="12:00"/>	End	<input type="text" value="03:00"/>
Start	<input type="text"/>	End	<input type="text"/>

SATURDAY

Start	<input type="text" value="12:00"/>	End	<input type="text" value="03:00"/>
Start	<input type="text"/>	End	<input type="text"/>

SUNDAY

Start	<input type="text" value="12:00"/>	End	<input type="text" value="01:00"/>
Start	<input type="text"/>	End	<input type="text"/>

Will the sale of alcohol be for consumption:

- On the premises
 Off the premises
 Both

If the sale of alcohol is for consumption on the premises select on, if the sale of alcohol is for consumption away from the premises select off. If the sale of alcohol is for consumption on the premises and away from the premises select both.

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for the supply of alcohol at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

On New Years Eve the terminal hour for the retail sale of alcohol will be 03.00 on New Years day

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

*Continued from previous page...***Name**

First name

Family name

Date of birth / /
dd mm yyyy

Enter the contact's address

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Personal Licence number
(if known)

Issuing licensing authority
(if known)

PROPOSED DESIGNATED PREMISES SUPERVISOR CONSENT

How will the consent form of the proposed designated premises supervisor be supplied to the authority?

- Electronically, by the proposed designated premises supervisor
- As an attachment to this application

Reference number for consent form (if known)

If the consent form is already submitted, ask the proposed designated premises supervisor for its 'system reference' or 'your reference'.

Section 16 of 21**ADULT ENTERTAINMENT**

Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children

Give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc.

N/A

Continued from previous page...

Section 17 of 21

HOURS PREMISES ARE OPEN TO THE PUBLIC

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

On New Years Eve The terminal hour is extended to 03.30 New Years Day.

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LICENSING OBJECTIVES

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

List here steps you will take to promote all four licensing objectives together.

b) The prevention of crime and disorder

The premises shall install and maintain a comprehensive digital colour CCTV system. All public areas of the licensed premises, including all public entry and exit points. The CCTV cameras shall continually record whilst the premises are open to the public and recording shall be kept available and unedited for a minimum of 28 days with the date and time stamping. A staff member who is conversant with the operation of the CCTV system shall be present on the premises at all times when they are open to the public and must be able to produce / download / burn CCTV images upon request by a police officer or an authorised officer of the licensing authority. Any footage must be in a format so it can be played back on a standard personal computer or standard DVD player. Where the recording is on a removable medium (i.e. compact disc, flash card etc.), a secure storage system to store those recording mediums shall be provided.

An incident log (which may be electronically recorded) shall be kept at the premises for at least six months, and made available on request to the Police or an authorised officer of the licensing authority, which will record the following incidents including pertinent details:

- (a) all crimes reported to the venue, or by the venue to the Police
- (b) all ejections of patrons
- (c) any incidents of disorder
- (d) any faults in the CCTV system
- (e) any visit by a relevant authority or emergency service

The Designated Premises Supervisor shall ensure that a written notice of authority is kept at the premises for all staff who sell alcohol. The notice shall be made available for inspection upon request of the police or an authorised officer of the licensing authority and all staff selling alcohol must be in possession of formal identification to enable to verify their identity against the notice. Sia registered door staff at a rate of 1-50 will be on duty from 22.00 until the terminal hour each day.

c) Public safety

The premise has smoke detectors and fire extinguishers

d) The prevention of public nuisance

Notices will be displayed requesting customers to leave quietly and respect the neighbours.

The outdoor seating area will not be used after 22.00.

I understand that a person's excessive alcohol consumption may have a detrimental effect residents in the immediate neighbourhood. As such, notices will be displayed informing customers it is illegal for my staff to sell alcohol to intoxicated

Continued from previous page...

people or for anyone to buy alcohol by proxy for those persons we consider to be intoxicated. Staff will be trained in refusal of the sale of alcohol to intoxicated customers. A record will be kept on the premises of all instances where the sale has been refused due to intoxication.

e) The protection of children from harm

ALL STAFF WILL BE TRAINED IN CHALLENGE 25 AND SIGN TO SAY THEY UNDERSTAND THEIR ROLE. LEGAL NOTICES WILL BE DISPLAYED TO WARN MINORS ID CHECKS ARE USED AT ALL TIMES.
A RECORD OF ALL INCIDENTS WILL BE KEPT ON SITE FOR INSPECTION. STAFF WILL UNDERGO REFRESHER TRAINING AT 6 MONTHLY INTERVALS

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NOTES ON DEMONSTRATING ENTITLEMENT TO WORK IN THE UK

Continued from previous page...

Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this in one of two ways: 1) by providing with this application copies or scanned copies of the documents listed below (which do not need to be certified), or 2) by providing their 'share code' to enable the licensing authority to carry out a check using the Home Office online right to work checking service (see below).

Documents which demonstrate entitlement to work in the UK

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is A British citizen or a citizen of the UK and Colonies having the right of abode in the UK [please see note below about which sections of the passport to copy].
- An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.
- A **current** passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
- A **current** Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A certificate of registration or naturalisation as a British citizen, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.

Continued from previous page...

- A **current** passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.
- A **current** Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights or residence.
- A **current** Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A Certificate of Application, **less than 6 months old**, issued by the Home Office under regulation 18(3) or 20(2) of the Immigration (European Economic Area) Regulations 2016, to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.
- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or reasonable evidence that the person has an appeal or administrative review pending on an immigration decision, such as an appeal or administrative review reference number.
- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in the UK including:-
 - evidence of the applicant's own identity – such as a passport,
 - evidence of their relationship with the European Economic Area family member – e.g. a marriage certificate, civil partnership certificate or birth certificate, and
 - evidence that the European Economic Area national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:
 - (i) working e.g. employment contract, wage slips, letter from the employer,
 - (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,
 - (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or
 - (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

Original documents must not be sent to licensing authorities. If the document copied is a passport, a copy of the following pages should be provided:-

- (i) any page containing the holder's personal details including nationality;
- (ii) any page containing the holder's photograph;
- (iii) any page containing the holder's signature;
- (iv) any page containing the date of expiry; and
- (v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.

Continued from previous page...

If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

Home Office online right to work checking service

As an alternative to providing a copy of the documents listed above, applicants may demonstrate their right to work by allowing the licensing authority to carry out a check with the Home Office online right to work checking service.

To demonstrate their right to work via the Home Office online right to work checking service, applicants should include in this application their 9-digit share code (provided to them upon accessing the service at <https://www.gov.uk/prove-right-to-work>) which, along with the applicant's date of birth (provided within this application), will allow the licensing authority to carry out the check.

In order to establish the applicant's right to work, the check will need to indicate that the applicant is allowed to work in the United Kingdom and is not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

An online check will not be possible in all circumstances because not all applicants will have an immigration status that can be checked online. The Home Office online right to work checking service sets out what information and/or documentation applicants will need in order to access the service. Applicants who are unable to obtain a share code from the service should submit copy documents as set out above.

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NOTES ON REGULATED ENTERTAINMENT

Continued from previous page...

In terms of specific **regulated entertainments** please note that:

- Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
- Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
- Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
- Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
- Live music: no licence permission is required for:
 - o a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
 - o a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
- Recorded Music: no licence permission is required for:
 - o any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.

Continued from previous page...

- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
 - o any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
 - o any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
 - o any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
 - o any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.

Section 21 of 21**PAYMENT DETAILS**

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.

Premises Licence Fees are determined by the non-domestic rateable value of the premises.

To find out a premises non domestic rateable value go to the Valuation Office Agency site at http://www.voa.gov.uk/business_rates/index.htm

Band A - No RV to £4300 £100.00

Band B - £4301 to £33000 £190.00

Band C - £33001 to £87000 £315.00

Band D - £87001 to £12500 £450.00*

Band E - £125001 and over £635.00*

*If the premises rateable value is in Bands D or E and the premises is primarily used for the consumption of alcohol on the premises then you are required to pay a higher fee

Band D - £87001 to £12500 £900.00

Band E - £125001 and over £1,905.00

There is an exemption from the payment of fees in relation to the provision of regulated entertainment at church halls, chapel halls or premises of a similar nature, village halls, parish or community halls, or other premises of a similar nature. The costs associated with these licences will be met by central Government. If, however, the licence also authorises the use of the premises for the supply of alcohol or the provision of late night refreshment, a fee will be required.

Schools and sixth form colleges are exempt from the fees associated with the authorisation of regulated entertainment where the entertainment is provided by and at the school or college and for the purposes of the school or college.

If you operate a large event you are subject to ADDITIONAL fees based upon the number in attendance at any one time

Capacity 5000-9999 £1,000.00

Capacity 10000 -14999 £2,000.00

Capacity 15000-19999 £4,000.00

Capacity 20000-29999 £8,000.00

Capacity 30000-39000 £16,000.00

Capacity 40000-49999 £24,000.00

Capacity 50000-59999 £32,000.00

Capacity 60000-69999 £40,000.00

Capacity 70000-79999 £48,000.00

Capacity 80000-89999 £56,000.00

Capacity 90000 and over £64,000.00

* Fee amount (£)

100.00

ATTACHMENTS**AUTHORITY POSTAL ADDRESS**

note 15)

Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

* Full name

Geoff Dixon

* Capacity

Agent for applicant

* Date

08 / 12 / 2022
dd mm yyyy

Add another signatory

Once you're finished you need to do the following:

1. Save this form to your computer by clicking file/save as...
 2. Go back to <https://www.gov.uk/apply-for-a-licence/premises-licence/bury/apply-1> to upload this file and continue with your application.
- Don't forget to make sure you have all your supporting documentation to hand.

IT IS AN OFFENCE LIABLE TO SUMMARY CONVICTION TO A FINE OF ANY AMOUNT UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED

██████████ of individual to being specified as premises supervisor

I **Paul Clark**

[full name of prospective premises supervisor]

of

**29 Sanderson Street
Bury
BL9 6BP**

[home address of prospective premises supervisor]

hereby confirm that I give my consent to be specified as the designated premises supervisor in relation to the application for

New premise licence application

[type of application]

by

Paul Clark

[name of applicant]

relating to a premises licence

TBA

[number of existing licence, if any]

for

**2a Wash Lane
Bury
BL9 6AS**

[name and address of premises to which the application relates]

and any premises licence to be granted or varied in respect of this application made by

Paul Clark

[name of applicant]

concerning the supply of alcohol at

2a Wash Lane
Bury
BL9 6AS

[name and address of premises to which application relates]

I also confirm that I am entitled to work in the United Kingdom and am applying for, intend to apply for or currently hold a personal licence, details of which I set out below.

Personal licence number

2733

[insert personal licence number, if any]

Personal licence issuing authority

Bury

[insert name and address and telephone number of personal licence issuing authority, if any]

Signed

P. Clark

Name (please print)

Paul Clark

Date

December 01, 2022

